

Steps to find appropriate hosting organizations

For Adult Learners mobilities in Erasmus+

CEPA ANTONIO GALA
CIUDAD REAL

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OUR ADULTS EDUCATION CENTRE

- **CEPA ANTONIO GALA** :1200 students in a city of 75000 inhabitants, **CIUDAD REAL**
(hometown of **Manuel Marín**, European politician “father” of Erasmus program)
 - FORMAL EDUCATION: Secondary Education, Vocational Training.
 - NON FORMAL EDUCATION: Foreign Languages, Spanish as a Foreign Language, New Technologies Skills, General Culture Courses, Emotional and Personal Growth Skills, Literacy Basic Skills, Access to Higher Education Courses, etc.
- Huge centre with:
 - a wide variety of **educational possibilities**.
 - a great amount of **students**, men and women from different ages (from 18 to 92 years old) and from various social, profesional and economical backgrounds and with a diversified profile of qualifications or health conditions.

OUR STUDENTS... Men and Women



OUR STUDENTS... from Spain, and from abroad



OUR STUDENTS... Juniors and Seniors



OUR STUDENTS.. From different cultural backgrounds



OUR ERASMUS+ STORY

We have been working with Erasmus+ **since 2019**.

First, with **staff mobilities** (structured courses and job-shadowing)

From 2021 on, we could add to those **adult learners mobilities**.

OUR STUDENT MOBILITIES	AN IMPORTANT ASPECT TO TAKE INTO ACCOUNT: WE TRAVEL GREEN!!!
<ul style="list-style-type: none">• 2021: Grenoble (France)• 2022: Milano (Italy)• 2023: Lisbon (Portugal)• 2024: Strasbourg (France)	<ul style="list-style-type: none">• We always use a minibus for our Erasmus+ students mobilities for different reasons:<ol style="list-style-type: none">1. To use a sustainable means of transport.2. To provide participants with an environment that encourages personal interaction, the sharing of experiences.3. We often travel with students with special needs (including physical disabilities), this allows us to have a means of transport at our disposal at any time at the destination of our mobility.

STEPS TO FIND APPROPRIATE HOSTING ORGANISATIONS FOR OUR ERASMUS+

1. We usually choose a destination we can travel to **by bus**.
2. We look for appropriate hosting organisations...

Shocking: no CEPAS in Europe!!!

We need to be creative...



- a. **Museums**
- b. **Public libraries**
- c. **Tourism offices**
- d. **Language centres**
- e. **European institutions**
- f. **Consulates and embassies**
- g. **Charitable associations and NGO**
- h. **Business associations**
- i. **Cultural managers of public administration**
- j. **Instituto Cervantes**
- k. **Religious social residences**

HOW DO WE FIND THESE ORGANISATIONS?

1. We make the most of our **staff mobilities to make new contacts** and meet people who can be later our hosting organisations for groups of students.
 - Example: Our student mobility to **Lisbon**, in Portugal, was possible thanks to a previous contact made by one of our teachers having done a course there two years before.



HOW DO WE FIND THESE ORGANISATIONS?

2. We make a search in Google by using this formula...

COUNTRY/CITY + TOPIC/OBJECTIVE + ADULTS EDUCATION (ERASMUS+ / ERASMUS+ OID)

- Example: France + computer skills + adults education + Erasmus

This is the way we found Emmaüs Connect,
our hosting organisation in **Grenoble**, France.

We found then a French NGO, dedicated to make ICT
a booster for socio-economic integration of adults
with fewer opportunities.

It was perfect for our project

“OUR JUNIORS, DIGITAL TUTORS OF OUR SENIORS”



HOW DO WE FIND THESE ORGANISATIONS?

3. We write **emails** (if posible, in the language of the hosting centre, this is always really appreciated)

with these basic information:

- A short introduction of our centre.
- A brief explanation of our Erasmus+ Project.
- A clear description of what we would need from them.



It is always important to let them know:

- **how** we found them and **why** we chose them.
- the fact that our visit there will not cause them any disturbance (we will **adapt** to their requirements in dates or times)
- the fact that Erasmus+ **cofunds** the Project (so that they know for sure it will not cost anything to them)
- our **website**, to let them know our education centre.
- the **generational** profile of our students

- Next step: wait for their answer... **keep waiting**... keep waiting... Unfortunately, the answer is not always as fast and as enthusiastic as we would like it to be... This is why it is always useful to have alternatives (in case they cannot or do not want to host us)
- TIP: Sometimes a **phone** call can be a good way to make this process more personal...

HOW DO WE FIND THESE ORGANISATIONS?

4. Get your main documents agreed and signed

by both institutions before your mobility:

ATTENTION!!! Make sure your agreements are always **written** and, if possible, send them **to different people** within the hosting centre. This is really useful in case the person you have been talking to for months and the one with whom you have arranged it all... is on holiday, or retired, or ill by the time you get there!!!!

(trust us, it may happen...)

A well structured, flexible, clear and **realistic** LEARNING AGREEMENT is the best way to inform your hosting organisation of what you expect from your period with them.

You do not need to impress anyone with too many or too complicated tasks. You need to be realistic and accomplish the activities that you have designed to make an impact, as positive and enriching as possible, on your group of students, on your education centre and on your hosting institution.



THIS IS HOW WE WORK...

THIS MADE US REACH OUR GOALS...

- <https://drive.google.com/file/d/11nzbB47RB4awmR4gLh15rqr2YHQfZHy/view?usp=drivesdk>

This video is a great summary of the wonderful educational and emotional experience of our adult students during their Erasmus+ mobilities...

